



## Licensing Training Requirements for Early Educators in Center Settings

	Director	Head Teacher/ Teacher	Substitute Teacher	Alde 1	Alde 2	Cook	Driver	Volunteer	Site Director/ Supervisor	Site Coordinator
<b>Spaces with a "letter" will have more info on page 2</b>	Yes	Yes	Yes	Yes 30 days	Yes		A		Yes	A
<b>RRCAN:</b> Completed prior to unsupervised access to children and functioning in the position	Yes	Yes	Yes	Yes 30 days	Yes		B		Yes	B
<b>ICCHS:</b> Completed prior to unsupervised access to children and functioning in the position.	C	C	C	C	C				C	C
<b>Safe Sleep:</b> Completed prior to unsupervised access to children and functioning in the position.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>Orientation:</b> Within 2 wks. of employment & prior to unsupervised access.	D	D	D	D	D	Yes	D	D	D	D
<b>Food Handler's:</b> Preservice for RF & CF, otherwise 30 days.	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>Pediatric CPR &amp; First Aid:</b> Preservice for RF & CF, otherwise 90 days.	8	8							E	E
<b>Ongoing Annual Training</b>	15	15							8/15	8/15
Ch. Dev	#									
Total	#									



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### Additional info:

#### A. RRCAN:

Cook, Driver, Site Coordinator: If the individual is ever in a position as a caregiver and may have unsupervised access to children, they will need to have this training prior to having unsupervised access.

#### B. ICCHS:

Cook, Driver, Site Coordinator: If the individual is ever in a position as a caregiver and may have unsupervised access to children, they will need to have this training prior to having unsupervised access.

#### C. Safe Sleep:

Director- Head Teacher: If the facility is licensed to care for infants.

All other Child Care Center Staff: If the staff care for infants in any capacity.

#### D. Food Handler's Training:

If staff are involved in food preparation including preparing bottles.

#### E. Ongoing Annual Training:

Site Director/Supervisor/Coordinator: If these positions work as a teacher, they are required to have a minimum of 8 hours of Child Development training and a minimum of 15 hours annually.